**Minutes of Meeting**

| **Meeting Title: - Women Development Cell Meeting** |
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| **Meeting date: -** 07/01/2021 | **Meeting Time: -** 11.30 am-12.30 pm |

| **Meeting location** | Online |
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| **Meeting called by** | Dr.Savita Agrawal |
| **Note Taker** | Er.Swati More |

**Agenda No. 1**

**Women's Health and Wellness Program**

* Member presented a proposal for a health and wellness program for female students.
* Discuss program objectives, activities, and budget requirements.
* Decide on a launch date and potential collaborators**.**

**Agenda No. 2**

**Women's Safety and Self-Defense Workshop**

* Member proposed organizing a workshop on women's safety and self-defense.
* Discuss workshop content, trainers, and participant registration.
* Determine a suitable venue and date for the workshop

**Agenda No. 3**

**Mentorship Program Updates**

* Member shared progress on the mentorship program for female students.
* Discuss the selection process for mentors and mentees. Set a timeline for the mentorship program's launch.

**The members presents in the meeting**

| **Sr. No.** | **Name of Faculty** | **Designation** | **Position** | **Signature** |
| --- | --- | --- | --- | --- |
| 1 | Dr. Dharmendra Dubey | Principal | Chairman |  |
| 2 | Dr.Savita Agrawal | Assistant Professor | Convener |  |
| 3 | Dr.Shweta Umale | Head of dept. | Member |  |
| 4 | Er.Swati More | Assistant Professor | Member |  |