





2.5.1 Mechanism of internal/external assessment is transparent and the grievances redressal system is time - bound and efficient.

The institute is affiliated to Mumbai University, and follows the guidelines and regulations prescribed by the University. The students are communicated with the academic calendar about the entire process of curricular and cocurricular activities along with the assessment process being followed in advance to be well prepared. Faculty discuss the lesson plan with the students at the beginning of the course. The schedule and dates of the internal assessment of theory, laboratory, seminars, mini and mega projects are displayed by the respective departments through notices at various times to the students in advance.

For theory internal assessment process the exam cell collects question bank in prescribed formats from all faculty members. Faculty members refer to old university question papers, prescribed books for preparing the question bank. From the collected question bank random questions are selected for preparing the final question paper. The answer sheets are evaluated by the concerned faculty and shown to the students.

For the assessment of seminars, mini and mega projects the coordinator prepares a schedule of presentation of students. Students present their work with a ppt presentation in front of faculties and HOD and it is evaluated on the basis of various parameters set by the department. For the assessment of the laboratory course every laboratory incharge conducts internal practical oral at the end of the course.