



6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance.

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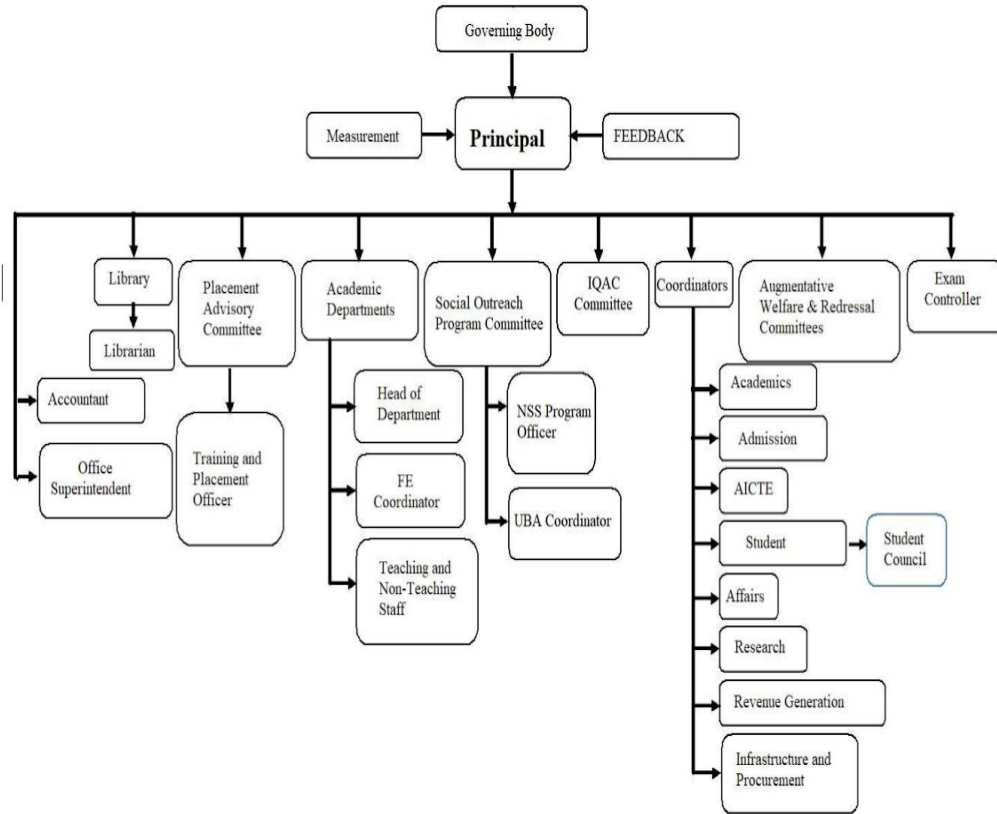
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Organogram



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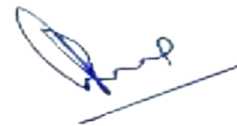
Institutional Vision & Mission

VISION

St. Wilfred's is a conscious and thoughtful response to a critical need for excellent and relevant education in a traditional, innovative and creative framework. We take pride in being a cohesive group who shares the fundamental aims where the staff specializes in excellence and high standards of achievements.

MISSION

- To cater to multiple abilities & intelligence present in learners for realization of their true potential and individual needs of developments.
- To instill among the students a sense of responsibilities to participate in citizenship duties and strive towards common welfare.
- To nurture overall development of the students through enrichment and quality education.
- To promote involvement of students with the community outside the college and other social concerns through community service programs.



Principal

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Near Shedung Toll Plaza, Old Mumbai-Pune Highway,
Shedung-Panvel. 410206

**Registration No. 214/2000-2001**

ST. WILFRED'S EDUCATION SOCIETY
List of Members of Executive Committee
“Chhatrapati Shivaji Maharaj Institute of Technology”

Dated: 01/02/2021

S.No.	Name	Designation	Address
1.	Mr. Suresh Kumar	President	Chairman Intergral Urban Cooperative Bank Ltd. 402, Such Samridhi Appt madho singh Circle, Jaipur.
2.	Dr. Keshav Badaya	Secretary	Chief Executive Office ,Integral Urban Cooperative Bank Ltd.Jaipur.
3.	Mr. Ramesh Chand Dusad	Treasurer	Director, Integral Urabn Cooperative Bank Ltd.C-31 Dunlod Colony,Civil lines Jaipur.
4.	Mr. Mukesh Soni	CEO	84/126 Mansarovar Jaipur.
5.	Dr. Sudhir Khunteta	Educationist	6/70, SFS Mansarovar, Jaipur.
6.	Smt. Preeti Gupta	Entrepreneur	E-8 K.C.Road Banipark Jaipur
7.	Sh. K.M. Gupta	Industrialist	Mehta Bhawan Film Colony,Choura Rasta Jaipur.
8.	Dr. N.M. Sharma	Educationist	Former Vice Principal, Maharani College UOR, Jaipur.
9.	Mrs. Archana Gupta	Employer	E-8 ,Kantichandra Road, Banipark , Jaipur.
10.	Sh. T.O. Peter	Member	2,Sharda Colony, Gandhi Path Queens Road, Jaipur.
11.	Smt. Munni Devi	Member	402, Sukh Samridhi Appt. Madhosingh Circle, Jaipur.
12.	Sh. Satish Sareen	Member	Chartered Accountants,B-2 Shri Gopal Towers C-Scheme, Jaipur.
13.	Mrs. Sunita Khunteta	Member	M.Sc. Food & Nutrition,4/80, Malviya Nagar, Jaipur.
14.	Mrs. Nidhi Katta	Member	Gyan Marg,Pani Pech Jaipur.
15.	Mrs. Smita Sonkhiya	Member	2 Arjun Puri Imli Wala Phatak Jaipur
16.	Mrs. Sunita Khandelwal	Member	A-4 Civil lines Jaipur.



CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

Affiliated to the Mumbai University, Approved By AICTE - New Dehli.

DTE Maharashtra (DTE Code : 3477)

St. Wilfred's Education Society, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel - 410206.

Tel.: 0214 - 239091 / 61. Mob.: +91-92234 34581 / 92244 34581. Email : swc.mumbai@gmail.com

Date: 12-07-2018

17.	Dr. Fareeda Hasani	Principal & College Representative St. Wilfred's PG College Jaipur	4/80 SFS Agrawal farm Mansarovar Jaipur.
18.	Dr. Manisha Tiwari	Member	H.No.455, Mahavir Nagar 1 Durgapura Jaipur.



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Date: 12-07-2018

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 13-07-2018 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2018-19.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course.
3. Budget for the academic year 2018-19.
4. Academic programmes to be organized in the college.
5. Scholarship allotment process for the upcoming session.
6. Important events to be conducted by the college.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. To brief the board about awards and honors received by the faculty members or students
10. Any other matter with permission of Chair.
11. To discuss sanctioned posts of faculty members for the current session.

Secretary
St. Wilfred Education Society



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BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 13-07-2018 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2018-19.

Members requested to attend the same:

S.NO.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. Mukesh Soni	CEO
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munnii Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Dharmendra Dubey	Principal & College Representative Chhatrapati Shivaji Maharaj Institute of Technology
18.	Dr. Anju Katara	Member

Copy to:
Members of BOG
Principal
IQAC

Secretary
St. Wilfred Education Society

Principal

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Date: 12-07-2022

BOARD OF GOVERNING BODY

Minutes of Meeting

The meeting of Board of Governors was held on 12-07-2022 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The committee discussed and designed academic regulations, admission policies, and the syllabus for a value-added course. These discussions and decisions aimed to establish clear guidelines and standards for academic processes, student admissions, and the curriculum of the value-added course.
- The committee allocated the budget for the academic year 2022-23. The purpose of this discussion was to determine the financial resources available and to allocate them appropriately to support various academic activities, programs, and initiatives.
- The committee engaged in discussions regarding academic reforms in the college. The purpose of these discussions was to identify areas for improvement and make changes to enhance the quality of education and academic processes.
- The committee discussed the scholarship allotment for the new session. The purpose of these discussions was to review the scholarship program, evaluate the eligibility criteria, and allocate funds to deserving students.
- The committee discussed important events that were conducted by the college in the past as well as events planned for the future. The purpose of these discussions was to review the success of previous events, identify areas for improvement, and plan upcoming events to enrich the college experience for students and engage the wider community.
- The committee discussed the need for advanced security measures in the college. The purpose of these discussions was to address concerns related to campus safety, enhance security protocols, and ensure the well-being of students, faculty, and staff.
- Planned about development policies for students, faculties employee, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies
- The committee discussed the Governor's Report on the progress, achievements, and strategic plan of the institution. The Governor's Report provides an overview of the institution's performance, highlights significant accomplishments, and outlines the strategic direction for the future.
- The committee considered the recommendations put forth by a selection committee that was constituted for a specific purpose. The selection committee could have been responsible for evaluating and shortlisting candidates for a job position, scholarship, award, or any other relevant selection process.




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- The committee engaged in discussions with the board regarding the alumni activities of the institution. The committee members shared updates, progress, and plans related to engaging and involving the alumni community.
- the committee engaged in discussions with the board regarding the status of academics, results, and placement in the institution. The committee members presented reports, data, and updates on these important aspects to provide an overview of the current situation and progress.
- The committee engaged in discussions with the board regarding the financial position of the institution. The committee members presented reports, financial statements, and updates on the institution's finances to provide an overview of the current financial status.
- The committee engaged in discussions and planning regarding the faculty and staff positions in the institution. The committee members reviewed the current faculty and staff structure, assessed the workload distribution, and considered the institution's future needs.
- The committee engaged in discussions about the awards and honors received by the institution. The committee members shared information about the prestigious awards, accolades, and recognition received by the institution in various domains.
- The committee discussed the progress of Chhatrapati Shivaji Maharaj Institute of Technology. They reviewed and assessed various aspects of the college's growth, development, and performance.
- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society



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Ref.No:- CSMIT/ 2022-23/ 01

Date-05/07/2022

Office Order

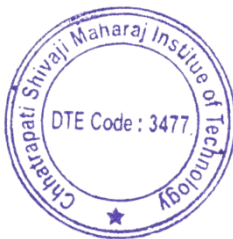
**Subject: Department Advisory Council (Computer Department), Academic Year:
2022-23**

Sr. No.	Name of Faculty	Designation	Position
1	Mr. Ankush Pawar	HOD, Computer Dept.	Convener
2	Mr. Mahesh Thakur	Assistant Professor	Co-Convener
3	Dr. Ravi Prakash	Academician	Member
4	Mr. Akhilesh Singh	Industry Representative Accenture	Member
5	Mr. Pankaj Porlekar	Alumini Representative	Member
6	Mr. Prabhat Mukhiya	Student Representative (SE)	Member

(Principal)

CC:

- 1) H'ble Secretary- For Kind information Please
- 2) All Concerned
- 3) Office Record



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Department of Computer Engineering

Ref:Academic/DAB/2022-23/03

Date:08/07/2022

Minutes of Meeting by DAC members

The first meeting of Department Advisory Board was Conducted on 07/07/2022 Principal cabin

Members Present:

Sr.No.	Name of DAB Member	Affiliation
1	Mr. Ankush Pawar	HOD, Computer Dept.
2	Mr. Mahesh Thakur	Assistant Professor
3	Dr. Ravi Prakash	Academician
4	Mr. Akhilesh Singh	Industry Representative Accenture
5	Mr. Pankaj Porlekar	Alumini Representative
6	Mr.Prabhat Mukhiya	Student Representative (SE)

Agenda:

1. Welcome Address
2. Detailed Presentation of departmental activities by the HOD covering all the aspects
3. Review of the Previous Meeting's Minutes.

Minutes of Meeting

1. The meeting started with a welcome address by, co-convener, Mr. Mahesh Thakur, Assistant Professor, Department of Computer Engineering, extending a warm welcome to the Department Advisory Committee members.
2. Convener.Mr.Anup Maurya, narrated the purpose of Department Advisory committee and Importance of output based education. He informed about the accreditation process and future plan of NBA accreditation.
3. The presentation Covered the following topics.
 - Institutional details and approval process.
 - Vision, Mission, PEOs and PSOs
 - Programme curriculum and syllabus
 - Teaching Learning process
 - Industry Interaction
 - Course outcome and Program outcome attainments
 - Students' performance
 - Faculty Information and contribution



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- Facilities and technical support
 - Continuous improvement
 - Student support system
 - Departmental achievements
 - Future Plan
4. Convener presented progress of the department as follows
- Major topic to find the gap in curriculum and identify the scheme to bridge the gap
 - Value added courses, Industrial visit, online course and internships
 - Teaching learning process, activities for advanced learners and slow learners
 - Performance in End Semester Exam
 - Placement and Higher studies details
 - Student support system such as Feedback system, Mentor system, Co-Curricular and Extra-curricular activities, student scholarship
 - Faculty information and contribution in FDP, workshop, Industrial visit and Academic Research.
 - Academic Industry Interaction through MOUs, Industrial visits and Internships etc.
5. After detailed presentation, the suggestions for improvement, operational planning was invited from the members.



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INTRODUCTION TO E-GOVERNANCE

E-governance is to use of information technology (IT) to transform traditional governance processes and systems. It is an important aspect of governance in higher education institutions. As Chhatrapati Shivaji Maharaj Institute of Technology affiliated to Mumbai University, it adopted e-governance tools offered by the University to improve administrative processes, increase transparency and accountability, and provide better services to students in their teaching learning pursuit. Some of the key areas where e-governance is being implemented at college are:

The primary objectives of e-governance are to provide better public services, foster citizen engagement and participation, streamline administrative processes, reduce bureaucracy, enhance data-driven decision-making, and promote accountability and transparency in government operations.

Key components of E-Governance:

1. **Digital Infrastructure:** Establishing a robust and secure digital infrastructure, including hardware, software, and networks, to facilitate the delivery of e- governance services.
2. **Online Service Delivery:** Offering a range of government services online, accessible to citizens and businesses through various digital channels like websites, mobile apps, and online portals. These services may include obtaining permits, paying taxes, accessing public records, applying for benefits, etc.
3. **E-Participation:** Encouraging citizens to engage actively in the decision-making process through digital platforms. This involves seeking public feedback on policies, projects, and initiatives, conducting online surveys, and involving citizens in the co-creation of public services.
4. **Data Management and Security:** Implementing data management practices to store and secure sensitive information while ensuring data privacy and protection.
5. **Interoperability:** Enabling seamless data exchange and integration between different government departments and agencies, facilitating efficient collaboration and service delivery.
6. **Capacity Building:** Training government officials and staff to effectively use digital tools and technologies, fostering a digital-first mindset.




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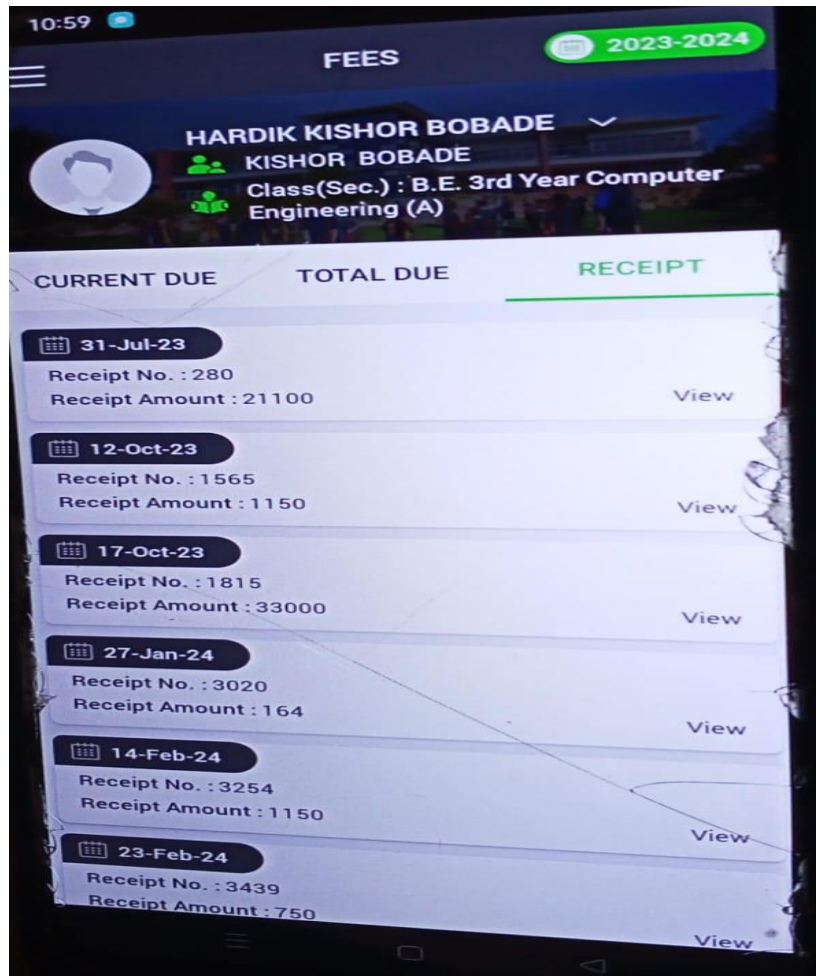


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