

Date: 31-08-2020

**CIRCULAR**

This is to inform that all the HODs to attend the meeting in the principal’s chamber at 11:30 AM 1-09-2020. In the meeting the following agenda will be discussed.

* Discussion on consultancy work with the representatives Unifab Infra Projects Pvt Ltd
* Any other item, with permission of the chair.

Principal

Copy to:

1. The Chairman

2. HoD, CE

3. HoD, MECH

4. HoD, CSE



Date: 01-09-2020

**Minutes of the Meeting**

A report of meeting is submitted to the Secretary & Correspondent,CSMIT Engineering College about the consultancy work. This is to bring to the notice of the Secretary& Correspondent, about the discussions between our college experts and representative(s) from “Unifab Infra Projects Pvt Ltd” regarding the consultancy work to Design a Equipment for board Preparation from fallen Leafs for the benefit of both organizations.

* Unifab Infra Projects Pvt Ltd approached us to Design a rooftop Solar Power Plant of Capacity of 20kWp.
* Our institute has accepted their invitation and invited them for preliminary discussions regarding the work.
* A Meeting is conducted with HOD's of our institute with the representative(s) of Unifab Infra Projects Pvt Ltd on 1-09-2020. at 11:30 A.M. in the principal conference room.
* Both the parties, agreed that:

a. The financial commitment for the consultancy work is 2,50,000/-.

b. The agreement is valid for a period of eight months starting from the date of MOU.

5. The above points are subjected to the final approval by the members of BOG.

The following Members have attended the Meeting:

1. Mr. Manoj Dongare, HOD, ME

2. Dr.Dharmendra Dube, Associate Professor, ME

Your suggestions and approval are required for further action in this regard.

With Regards

Principal



Date: 15-03-2021

To

The Chairman,

CSMIT Panvel

District-Raigad,Maharashtra-410206

Sub: Submission of Minutes of Meeting-Reg.

Respected Sir,

It is to bring to your kind notice that, a meeting was held with the representative of Unifab Infra Pvt. Ltd, on 1-09-2020 at about 11:30 A.M. regarding the consultancy work for Unifab Infra Pvt. Ltd. The minutes of the meeting are here by enclosed herewith for your kind consideration and approval.

Enclosures: Minutes of the meeting.

Principal

Copy To:

1. The Chairman

2. HoD, ME



Date: 3-09-2021

**Circular**

It is my pleasure to inform to all HODs that our Management agreed for the consultancy work for Unifab Infra Projects Pvt Ltd. I am here by directed to instruct HOD, ME to start the consultancy work, which deals with preparation of samples.

There will be a meeting with all the HODs, on 7-09-2021, at 11:00 AM in the Principal’s chamber for detailed discussion on the above said work. HOD, ME is informed to come with list of faulty members with specialization and other staff members to be involved in the said work.

Principal

Copy to:

1. The Chairman

2. HODs of all Departments.

3. All Dean’s.

4. IQAC Coordinator.

5. PA to Principal for filling



Date: 7-09-2021

**Minutes of the Meeting about the Consultancy work with Unifab Infra Pvt. Ltd**

* On behalf of our institute, we accepted the consultancy work of Unifab Infra Pvt. Ltd
* S&M Induction Pvt Ltd representatives put forth the following requirement:

a. Designing of an Equipment for board preparation from fallen leafs.

b. Preparation of Equipment design for installation.

3. The list of faculty members from ME Department assigned for the consultancy work of Unifab Infra Pvt. Ltd is provided below

|  |  |  |
| --- | --- | --- |
| **S.No** | **Name of the faculty** | **Designation** |
| **1** | **Dr. Dharmendra Dube** | **Associate Professor** |

Members Present

1. Mr.Mr.Manoj Dongare HOD,ME

2. Dr. Dharmendra Dubey, Associate Professor, ME

Principal



Date: 18/03/2020

To,

The Manager,

Unifab Infra Pvt. Ltd

Maharashtra, India -

Sir,

**Subject:** Acceptance for consultancy work and submission of proposal-Reg.

Thank you for the offer of consultancy work. Based on the experience drawn from our previous collaboration with you, we are glad to inform that we accept your offer of consultancy work.

We assure you to complete the offered consultancy work of Design of equipment for board preparation from fallen leafs, in eight months period.

We are enthusiastic and eager to start the work. Dr.Dharmnedra Dube will be working on this project. The budget required is Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand Only).

If you are pleased with the likely budget and time outline to complete the above consultancy work, kindly authenticate the same in reply to this letter. Hope we will be fulfilling your expectations.

Thanking you,

Yours faithfully

Principal