



Minutes of Meeting

Meeting Title: - Budget Committee Meeting	
Meeting date: - 12/01/2023	Meeting Time: - 1.00 pm-2.00 pm

Meeting location	Principal Cabin
Meeting called by	Dr. Savita Agarwal
Note Taker	Dr. Shweta Umale

Agenda No. 1: Budget Review and Budget Proposals

Member presented an overview of the current budget status and later discuss any significant changes, variances, or concerns.

Agenda No. 2: Revenue Projections and Expense Projections

Members reviewed and discuss revenue projections for the upcoming fiscal year. Assess the accuracy of revenue forecasts. Reviewed and discussed expense projections for the upcoming fiscal year. Identify potential cost-saving measures.

Agenda No. 3: Budget Prioritization

Members prioritized budget items based on the college's strategic goals and financial constraints in the last part of meeting.

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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The members presents in the meeting

Sr. No.	Name of Faculty	Designation	Position	Signature
1	Dr. Dharmendra Dubey	Principal	Chairman	
2	Dr. Savita Agarwal	Assistant Professor	Convener	
3	Dr. Shweta Umale	Assistant Professor	Member	
4	Er. Bhavesh Pasi	Assistant Professor	Member	
5	Er. Shreyas Pande	Assistant Professor	Member	
6	Er. Jyoti Baviskar	Assistant Professor	Member	