



## Minutes of Meeting

<b>Meeting Title: - Budget Committee Meeting</b>	
<b>Meeting date: - 12/01/2023</b>	<b>Meeting Time: - 1.00 pm-2.00 pm</b>

<b>Meeting location</b>	Principal Cabin
<b>Meeting called by</b>	Dr. Savita Agarwal
<b>Note Taker</b>	Dr. Shweta Umale

### **Agenda No. 1: Budget Review and Budget Proposals**

Member presented an overview of the current budget status and later discuss any significant changes, variances, or concerns.

### **Agenda No. 2: Revenue Projections and Expense Projections**

Members reviewed and discuss revenue projections for the upcoming fiscal year. Assess the accuracy of revenue forecasts. Reviewed and discussed expense projections for the upcoming fiscal year. Identify potential cost-saving measures.

### **Agenda No. 3: Budget Prioritization**

Members prioritized budget items based on the college's strategic goals and financial constraints in the last part of meeting.

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



# CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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## The members presents in the meeting

Sr. No.	Name of Faculty	Designation	Position	Signature
1	Dr. Dharmendra Dubey	Principal	Chairman	
2	Dr. Savita Agarwal	Assistant Professor	Convener	
3	Dr. Shweta Umale	Assistant Professor	Member	
4	Er. Bhavesh Pasi	Assistant Professor	Member	
5	Er. Shreyas Pande	Assistant Professor	Member	
6	Er. Jyoti Baviskar	Assistant Professor	Member	