



## Minutes of Meeting

<b>Meeting Title: - College Development Committee Meeting</b>	
<b>Meeting date: - 28/01/2020</b>	<b>Meeting Time: - 12.00 pm-1.00 pm</b>

<b>Meeting location</b>	Principal Cabin
<b>Meeting called by</b>	Dr. Dharmendra Dubey
<b>Note Taker</b>	Er.Akshay Vartak

### **Agenda No. 1: To discuss about the requirements and to review the infrastructural Development of the college.**

Various points were discussed by the members in the meeting such as what are the infrastructural needs of various departments and how we can work on them.

### **Agenda No. 2: To motivate the teachers to attend the Orientation and Refresher courses also to publish research papers in reputed journals.**

The teachers should be motivated from time to time to attend the orientation and refresher course. Also the teachers should publish their research papers in reputed journals.

### **Agenda No. 3: Placement details**

The record of placement for the academic year 2019-2020 was presented before the members in which Total Campus Placement drives were arranged, Number of Student Registered, Number of Students Selected, Number of Students selected for internship in other companies etc. was discussed.

### **Agenda No. 4: Students & Teachers' Achievement**

Members were informed about various achievements of Students & Teachers in curricular, co – curricular and extra – curricular activities; which were appreciated.

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



# CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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## The members presents in the meeting

Sr. No.	Name of Faculty	Designation	Position	Signature
1	Dr.Keshav Badaya	Secretary	Member Secretary	
2	Dr. Dharmendra Dubey	Principal	Convener	
3	Er. Shreyas Pande	HoD,Civil	Member	
4	Er. Manoj Donagare	HoD,Mechanical	Member	
5	Er.Anup Maurya	HoD,Computer	Member	
6	Er.Akshay Vartak	Asst.Prof,Mechanical	Representative Teaching	
7	Mr.Ishwar Lamture	Head Clerk	Representative Non-Teaching	