



# CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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Affiliated to the Mumbai University, Approved By AICTE - New Dehli.

DTE Maharashtra (DTE Code : 3477)

St. Wilfred's Education Society, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel - 410206.

Tel.: 0214 - 239091 / 61. Mob.: +91-92234 34581 / 92244 34581. Email : swc.mumbai@gmail.com

## Minutes of Meeting

|  |  |
|--|--|
| <b>Meeting Title: - Discipline Committee Meeting</b> |  |
| <b>Meeting date: - 16/01/2023</b>                    | <b>Meeting Time: - 10.00 am-12.00 pm</b> |

|                          |                      |
|--------------------------|----------------------|
| <b>Meeting location</b>  | Principal Cabin      |
| <b>Meeting called by</b> | Dr. Dharmendra Dubey |
| <b>Note Taker</b>        | Er. Rahul Patil      |

### **Agenda No. 1: How to maintain discipline, dignity, decorum and rapport of the institute**

Various points were discussed by the members in the meeting such as controlling the students through rules and regulations and channelization their youth energy into positive and creative direction and promotion of the manners, personality, character and civilization.

### **Agenda No. 2: To review the rules and regulations of discipline committee**

Members reviewed various rules such as :

- Whether rules and regulations are as per the disciplinary requirement.
- Whether the student are aware about the discipline rules.
- Whether students are following the disciplinary rules.
- Whether disciplinary actions are taken against any of the misconduct.

On having a thorough discussion and making sure that all agenda sets for the meeting were discussed, the speaker ended the meeting after proposing the vote of thanks.



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## The members presents in the meeting

| Sr. No. | Name of Faculty      | Designation         | Position | Signature |
|---------|----------------------|---------------------|----------|-----------|
| 1       | Dr. Dharmendra Dubey | Principal           | Chairman |           |
| 2       | Er. Neeta Gawade     | Assistant Professor | Convener |           |
| 3       | Er. Rahul Patil      | Assistant Professor | Member   |           |
| 4       | Er. Prashant Kashid  | Assistant Professor | Member   |           |
| 5       | Er. Mahesh Thakur    | Assistant Professor | Member   |           |
| 6       | Er. Akshay Vartak    | Assistant Professor | Member   |           |