

# CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

Affiliated to the Mumbai University, Approved By AICTE - New Dehli. DTE Maharashtra (DTE Code : 3477) St.Wilfred's Education Society, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel - 410206. Tel.: 0214 - 239091 / 61. Mob.: +91-92234 34581 / 92244 34581. Email : swc.mumbai@gmail.com

# **Minutes of Meeting**

| Meeting Title: - National Service Scheme (NSS) Cell Meeting |   |  |  |
|---|---|--|--|
| Meeting date: - 10/01/2022                                  | <b>Meeting Time: -</b> 12.00 pm-1.00 pm |  |  |

| Meeting location  | Principal Cabin      |
|-------------------|----------------------|
| Meeting called by | Dr. Dharmendra Dubey |
| Note Taker        | Er. Swati More       |

#### Agenda No. 1

#### NSS Annual Camp Planning

- Member to provide an update on planning the annual NSS camp.
- Discuss camp location, themes, activities, and budget.
- Form committees for logistics, publicity, and participant registration.

## Agenda No. 2

## **Collaboration with Local NGOs**

- Member to share information about potential collaborations with local NGOs.
- Discuss the benefits and objectives of partnerships.
- Determine the process for selecting partner organizations.

#### Agenda No. 3

#### NSS Member Training and Skill Development

- Member to propose a plan for training and skill development of NSS members.
- Discuss topics, trainers, and schedules for training sessions.
- Allocate resources and responsibilities for training programs.



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# The members presents in the meeting

| Sr.<br>No. | Name of Faculty      | Designation  | Position                  | Signature |
|------------|----------------------|--------------|---------------------------|-----------|
| 1          | Dr. Dharmendra Dubey | Principal    | Chairman                  |           |
| 2          | Er.Nutankumar Kale   | Asst.        | N.S.S.Programme Officer.  |           |
|            |                      | Prof., mech. | Secretary                 |           |
| 3          | Er. Swati More       | Asst. Prof., | Member                    |           |
|            |                      |              | N.S.S.Student             |           |
| 4          | Raman ramdas Jadhav  |              | Leader(Male)              |           |
|            |                      |              | Member                    |           |
|            |                      |              | N.S.S.Student             |           |
| 5          | Shivani Bharat Patil |              | Leader(Female)            |           |
|            |                      |              | Member                    |           |
|            |                      |              | N.S.S.Dist.Coordinator    |           |
| 6          | Dr.Baban Jadhav      |              | (invitee)                 |           |
|            |                      |              | University Representative |           |