



# CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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Affiliated to the Mumbai University, Approved By AICTE - New Dehli.

DTE Maharashtra (DTE Code : 3477)

St. Wilfred's Education Society, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel - 410206.

Tel.: 0214 - 239091 / 61. Mob.: +91-92234 34581 / 92244 34581. Email : swc.mumbai@gmail.com

## Minutes of Meeting

<b>Meeting Title: - Training &amp; Placement Cell Meeting</b>	
<b>Meeting date: - 10/01/2020</b>	<b>Meeting Time: - 2.00 pm-3.30 pm</b>

<b>Meeting location</b>	Principal Cabin
<b>Meeting called by</b>	Dr. Dharmendra Dubey
<b>Note Taker</b>	Er. Bharat Parihar

### Agenda No. 1

#### Campus Placement Drive Updates

- Member to provide an update on upcoming campus placement drives.
- Discuss companies, job profiles, and expected participation.
- Assign responsibilities for pre-placement activities.

### Agenda No. 2

#### internship Opportunities for Students

- Member to share information about ongoing and upcoming internship opportunities.
- Discuss industry partnerships, application processes, and deadlines.
- Explore ways to increase the number of internships available to students.

### Agenda No. 3

#### Skill Enhancement Workshops

- Member to present a plan for organizing skill enhancement workshops.
- Discuss topics, trainers, and schedules for workshops.
- Allocate resources and responsibilities for workshop execution.



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## Agenda No. 4

### Alumni Interaction and Networking Event

- Member to discuss plans for an alumni interaction and networking event.
- Set objectives, date, and venue for the event.
- Identify alumni speakers and activities to engage students.

### The members presents in the meeting

Sr. No.	Name of Faculty	Designation	Position	Signature
1	Prof. Anup Maurya	HOD-COMP	Head, TPO	
2	Er. Manoj Dongare	HOD-MECH	Member	
3	Er. Shreyas Pande	HOD-CIVIL	Member	
4	Er. Pratiksha Nargolkar	Asst. Prof., MECH	Member	
5	Er. Pravin Mandal	Asst. Prof., CIVIL	Member	
6	Er. Bharat Parihar	Asst. Prof., COMP	Member	