



CHHATRAPATI SHIVAJI MAHARAJ INSTITUTE OF TECHNOLOGY

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Affiliated to the Mumbai University, Approved By AICTE - New Dehli.

DTE Maharashtra (DTE Code : 3477)

St. Wilfred's Education Society, Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel - 410206.

Tel.: 0214 - 239091 / 61. Mob.: +91-92234 34581 / 92244 34581. Email : swc.mumbai@gmail.com

Minutes of Meeting

| | |
|---|--|
| Meeting Title: - Training & Placement Cell Meeting | |
| Meeting date: - 06/01/2022 | Meeting Time: - 2.00 pm-3.30 pm |

| | |
|--------------------------|----------------------|
| Meeting location | Principal Cabin |
| Meeting called by | Dr. Dharmendra Dubey |
| Note Taker | Er. Bharat Parihar |

Agenda No. 1

Campus Placement Drive Updates

- Member to provide an update on upcoming campus placement drives.
- Discuss companies, job profiles, and expected participation.
- Assign responsibilities for pre-placement activities.

Agenda No. 2

internship Opportunities for Students

- Member to share information about ongoing and upcoming internship opportunities.
- Discuss industry partnerships, application processes, and deadlines.
- Explore ways to increase the number of internships available to students.

Agenda No. 3

Skill Enhancement Workshops

- Member to present a plan for organizing skill enhancement workshops.
- Discuss topics, trainers, and schedules for workshops.
- Allocate resources and responsibilities for workshop execution.



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Agenda No. 4

Alumni Interaction and Networking Event

- Member to discuss plans for an alumni interaction and networking event.
- Set objectives, date, and venue for the event.
- Identify alumni speakers and activities to engage students.

The members presents in the meeting

| Sr. No. | Name of Faculty | Designation | Position | Signature |
|---------|-------------------------|--------------------|-----------|-----------|
| 1 | Prof. Anup Maurya | HOD-COMP | Head, TPO | |
| 2 | Er. Manoj Dongare | HOD-MECH | Member | |
| 3 | Er. Shreyas Pande | HOD-CIVIL | Member | |
| 4 | Er. Pratiksha Nargolkar | Asst. Prof., MECH | Member | |
| 5 | Er. Pravin Mandal | Asst. Prof., CIVIL | Member | |
| 6 | Er. Bharat Parihar | Asst. Prof., COMP | Member | |